



National Institutes of Health
National Cancer Institute
Division of Cancer Treatment and Diagnosis
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PLEASE NOTE CHANGE OF ADDRESS INFORMATION

February 19, 2013

From: Chief, Pharmaceutical Management Branch/CTEP/ DCTD/NCI

Subject: **PMB Change of Mailing Address and Phone Numbers**

1. The Cancer Therapy Evaluation Program will be moving to the new Shady Grove Campus in March 2013. This means that the mailing addresses and phone numbers that have been used for the past 20 or more years will no longer be suitable to communicate with us. We will be vacating the PMB office at 12 noon, Thursday, March 21, 2013. On Friday, March 22, 2013, the employees will be telecommuting and can provide service remotely. The new office will open on Monday, March 25, 2013. **Please note that our e-mail addresses will remain the same as will the PMB After Hours e-mail address (PMBAfterHours@mail.nih.gov).**
2. **The new mailing addresses for both the United States Postal Service (USPS) and express couriers (FEDEX, UPS, etc.) are noted below. They will be effective starting March 25, 2013.** Anything sent to the old addresses that arrives after March 20, 2013, may experience delay or be returned to the sender. We are working with the USPS and the express couriers to coordinate re-routing incoming mail. Despite this action, delays or return to sender actions may still occur.
3. Unfortunately the new phone numbers are not yet available. For the first 30 days after the move, calls to the old phone numbers will be automatically forwarded to the new number. As soon as the new phone numbers are available, we will announce them. Please watch the CTEP web site (<http://ctep.cancer.gov>) for this updated information.

By Express Courier (FEDEX, UPS, etc.):

New Address

Pharmaceutical Management Branch, CTEP, DCTD
NCI Shady Grove
Room 5W228, MSC 9725
9609 Medical Center Drive
Rockville, MD 20850
(301) 496-5725 (this is for the first 30 days only)

By United States Postal Service (USPS):

New Address

Pharmaceutical Management Branch, CTEP, DCTD
NCI Shady Grove
Room 5W228, MSC 9725
9609 Medical Center Drive
Bethesda, MD 20892-9725

Sincerely,

Charles L. Hall, Jr.