

November 15, 2013

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TO: ALL SWOG MEMBER, CCOP AND AFFILIATE MEDICAL ONCOLOGISTS AND PATHOLOGISTS; CTSU

FROM: SWOG Operations Office

RE: Updates to SWOG Specimen Submission Webpages

**IRB Review Requirements**

- Full board review required. Reason:
  - Initial activation (should your institution choose to participate)
  - Increased risk to patient
  - Complete study redesign
  - Addition of tissue banking requirements
  - Study closure due to new risk information
- Expedited review allowed
- No review required

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**MEMORANDUM**

The purpose of this memorandum is to inform sites of changes to the SWOG Specimen Submission webpages.

All of the submission webpages (leukemia, lymphoma, myeloma and solid tumor) have been updated to include more comprehensive specimen labeling instructions.

The leukemia submission webpage has been updated to indicate that Lab #93 (the FHCRC laboratory) will no longer accept Saturday deliveries.

The updated webpages can be accessed at:

- Leukemia – <http://swog.org/members/clinicaltrials/specimens/leuspecimens.asp>
- Lymphoma – <http://swog.org/members/clinicaltrials/specimens/lymspecimens.asp>
- Myeloma – <http://swog.org/members/clinicaltrials/specimens/myelspecimens.asp>
- Solid Tumors – <http://swog.org/members/clinicaltrials/specimens/stspecimens.asp>