

August 1, 2014

TO: ALL NATIONAL CLINICAL TRIALS NETWORK (NCTN) MEMBERS;  
CTSU

**GROUP CHAIR'S OFFICE**

**Charles D. Blanke, MD**  
CHAIR

FROM: The SWOG Operations Office

3181 SW Sam Jackson Pk Rd  
MC: L586  
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RE: SWOG Best Practices Document Available on SWOG CRA Workbench

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**MEMORANDUM**

**OPERATIONS OFFICE**

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San Antonio, TX 78229

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The purpose of this memorandum is to notify sites that the SWOG Best Practices Document is now available to non-SWOG members via the CRA Workbench on the SWOG website (<https://crawb.crab.org/txwb/Default.aspx>) under the "Tools of the Trade" link. The SWOG Best Practices Document provides current information related to expectations for protocol compliance, documentation practices, and consenting issues for those participating on SWOG studies. Please note that a CTSU username and password are required to access the CRA Workbench for non-SWOG members.

For comments or questions, please contact Elaine Armstrong at the SWOG Operations Office at 210/614-8808 or [ga@swog.org](mailto:ga@swog.org).

**STATISTICAL CENTER**

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This memorandum serves to notify the NCI and the SWOG Statistical Center.

cc: PROTOCOL & INFORMATION OFFICE  
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