

**MEMORANDUM**

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**swog.org**

**TO:** Members of SWOG  
**FROM:** SWOG Operations Office  
**DATE:** July 2015  
**SUBJECT:** Policy Revisions

The following SWOG policies have been revised as summarized below. These and all policies can be viewed and printed from the Group's web site at <http://swog.org/Visitors/Policies.asp>.

Revision Summation

**Policy 2 Constitution/Bylaws**

This policy has been revised to clarify membership within the Group and within Board of Governors in reaction to changes in the CTEP and DCP grant structures, and as discussed in detail at Board of Governors meeting in fall 2014.

**Policy 24 Procedural Guidelines for all SWOG Publications**

The following statement has been added, "Furthermore, single institution-data use and publication should occur only after a formal data request has been submitted to SWOG and, if approved, a DUA executed. No such single institution data use and publication should occur before the main study publication(s) have been completed.

Policies 7, 12, 18, 19, 20, 25 and 30 had minor editorial (non-substantive changes).