

May 1, 2018

**GROUP CHAIR'S OFFICE**

**Charles D. Blanke, MD**  
**CHAIR**

3181 SW Sam Jackson Pk Rd  
MC: L586  
Portland, OR 97239

503-494-5586  
503-346-8038 FAX

**TO:** ALL NATIONAL CLINICAL TRIALS NETWORK (NCTN) MEMBERS

**FROM:** SWOG Operations Office (e-mail: [protocols@swog.org](mailto:protocols@swog.org))

**RE:** Updated SWOG Biospecimen Bank Specimen Submission Websites

**OPERATIONS OFFICE**

4201 Medical Dr  
Suite 250  
San Antonio, TX 78229

210-614-8808  
210-614-0006 FAX

**STATISTICAL CENTER**

1730 Minor Ave  
Suite 1900  
Seattle, WA 98101

206-652-2267  
206-342-1616 FAX

1100 Fairview Ave North  
M3-C102  
PO Box 19024  
Seattle, WA 98109

206-667-4623  
206-667-4408 FAX

---

**MEMORANDUM**

The purpose of this memorandum is to inform sites of changes to the SWOG Biospecimen Bank specimen submission website (<https://www.swog.org/clinical-trials/biospecimen-resources>). The specimen submission instructions have been updated both for clarity and to ensure uniform specimen submissions across disease sites. Institutions are asked to please review the instructions and ensure that future specimens are processed and submitted accordingly.

For questions regarding specimen submission instructions for the SWOG Biospecimen Bank, please contact the SWOG Biospecimen Bank at [bpcswog@nationwidechildrens.org](mailto:bpcswog@nationwidechildrens.org) or the SWOG Operations Office at [biospecimens@swog.org](mailto:biospecimens@swog.org).

This memorandum serves to notify the NCI and SWOG Statistics and Data Management Center.

cc: PROTOCOL & INFORMATION OFFICE