

July 1, 2018

TO: ALL NATIONAL CLINICAL TRIALS NETWORK (NCTN) MEMBERS

FROM: SWOG Operations Office (e-mail: protocols@swog.org)

RE: SWOG Biospecimen Bank (Lab #200 and Lab #201) Holiday Schedule

GROUP CHAIR'S OFFICE

Charles D. Blanke, MD
CHAIR

3181 SW Sam Jackson Pk Rd
MC: L586
Portland, OR 97239

503-494-5586
503-346-8038 FAX

OPERATIONS OFFICE

4201 Medical Dr
Suite 250
San Antonio, TX 78229

210-614-8808
210-614-0006 FAX

STATISTICAL CENTER

1730 Minor Ave
Suite 1900
Seattle, WA 98101

206-652-2267
206-342-1616 FAX

1100 Fairview Ave North
M3-C102
PO Box 19024
Seattle, WA 98109

206-667-4623
206-667-4408 FAX

swog.org

MEMORANDUM

The SWOG Biospecimen Bank (Solid Tissue, Myeloma, and Lymphoma Division, Lab# 201) will be closed on Wednesday, July 4, 2018 in observance of Independence Day. Please store any specimens collected Tuesday, July 3rd according to protocol instructions and ship on Thursday, July 5th. Specimens that don't need to be sent overnight (i.e., slides or paraffin blocks) may be sent as usual.

Avoid sending large batch shipments of any type during the holiday week. Please hold large batches of specimens and ship the week following the holiday.

Please call the Bank at 800-347-2486 or email bpccbank@nationwidechildrens.org if you have any questions.

For BM specimens collected on S1702, if a specimen is collected on Tuesday, July 3rd, ship on Tuesday via FedEx Priority Overnight to arrive in our lab on Thursday. Since specimens will be in transit an extra day, please include a cold (not frozen) pack with the blood and/or bone marrow specimens. If a specimen is collected on Wednesday, July 4th, store the specimen at 4°C (in a refrigerator) until it can be shipped on Thursday, July 5th.

Please contact the Bank at (614-722-2866 or mglab@nationwidechildrens.org) before shipping BM specimens that will arrive on Thursday.

The SWOG Biospecimen Bank - Leukemia Division (Lab# 200) will be closed on Wednesday, July 4, 2018 in observance of Independence Day.

If a specimen is collected on Tuesday, July 3rd, ship on Tuesday via FedEx Priority Overnight to arrive in our lab on Thursday. Since specimens will be in transit an extra day, please include a cold (not frozen) pack with the blood and/or bone marrow specimens. If a specimen is collected on Wednesday, July 4th, store the specimen at 4°C (in a refrigerator) until it can be shipped on Thursday, July 5th.

Please contact the Bank at (614-722-2866 or mglab@nationwidechildrens.org) before shipping specimens that will arrive on Thursday. If you have any questions regarding the shipping of leukemia specimens, please contact the Bank at 614-722-2866.

This memorandum serves to notify the NCI and SWOG Statistics and Data Management Center.

cc: PROTOCOL & INFORMATION OFFICE