

MEMORANDUM

TO: Members of SWOG
FROM: SWOG Operations Office
DATE: June 2019
SUBJECT: Policy Revisions

The following SWOG policies have been revised as summarized below. These and all policies can be viewed and printed from the Group's web site at <https://www.swog.org/about/policies-procedures>.

Policy Revision Summation

Policy 41 Debarment, Suspension or Other Administrative Actions and the Handling of Allegations of Research Misconduct

This policy has been revised to add a section on Notification of Research Misconduct to the Office of Research Integrity.

Policy 45 Press Releases and Trial Publicity

This policy was revised to expand the subject of promotion beyond press releases to web copy and social media, to expand on SWOG's collaborative approach to promotion, to clarify expectations around process with partners, to add language about investigator's legal obligations and to remove redundancies.

Policy 49 Member Surveys

This is a new policy that was approved by the Board of Governors. The policy includes the concept that surveys that are in support of a committee's work may be distributed after approval by the Committee Chair and Executive Officer. Surveys that are intended to lead to publication of results must be scientifically vetted by a subcommittee of the Digital Engagement Committee and will require central distribution by SWOG (we will not release contact information). The results of these surveys will not be recognized as an official opinion of SWOG.

Policies 26 and 42 had minor editorial (non-substantive changes).