

Distribution Date: December 15, 2019 E-mailed Date: December 3, 2019

TO: ALL NATIONAL CLINICAL TRIALS NETWORK (NCTN) MEMBERS

FROM: SWOG Operations Office (E-mail: protocols@swog.org)

RE: SWOG Biospecimen Bank Solid Tissue, Myeloma, and Lymphoma Division (Lab#201) Closure

Notice

MEMORANDUM

STATUS CHANGE ($\sqrt{\ }$) No IRB required

MEMORANDUM - Lab #201 Closure Notice

The purpose of this memorandum is to inform sites an upcoming closure for the SWOG Biospecimen Bank – Solid Tissue, Myeloma, and Lymphoma Division (Lab #201). Please note the following closure and instructions:

The SWOG Biospecimen Bank will be closed from 12:00 p.m. - 2:00 p.m. EST on Friday, December 13th.

Sites are asked to only ship time-sensitive specimens such as fresh blood or bone marrow for delivery on Friday, December 13th. Frozen specimens and formalin-fixed and paraffin-embedded specimens should be held and shipped on Monday, December 16th.

If you need to contact the Biospecimen Bank on Friday, December 13th from 12:00 p.m. - 2:00 p.m., please leave a message and laboratory personnel will respond as soon as possible.

SWOG Biospecimen Bank Phone: 800-347-2486

Email: bpcbank@nationwidechildrens.org

This memorandum serves to notify the NCI and SWOG Statistics and Data Management Center.

cc: PROTOCOL & INFORMATION OFFICE

