

## **SWOG Biospecimen Bank – Solid Tissue, Myeloma, and Lymphoma Division (Lab# 201) HOLIDAY SCHEDULE**

**The SWOG Biospecimen Bank (Solid Tissue, Myeloma, and Lymphoma Division, Lab# 201) will be closed on Thursday, November 23, 2023 in observance of Thanksgiving.** Regular business hours will resume on Friday, November 24.

### **Frozen Specimens:**

Please do not ship frozen specimens during the holiday week. Store frozen specimens according to protocol instructions and ship on or after November 27.

### **Ambient Specimens:**

Ambient specimens (whole blood, bone marrow, and urine) collected on Wednesday, November 22 should be shipped on Wednesday via FedEx Priority Overnight. Please package tubes so that they are well insulated to prevent freezing if they will be in transit an extra day. These specimens will arrive in our lab on Friday. Specimens collected on Thursday, November 23 or Friday November 24 should be shipped on Friday for Saturday delivery. When shipping on Friday, please mark *For Saturday Delivery* on the FedEx air bill.

### **S2101 (iMATCH) Specimens:**

- Tissue in formalin collected on Monday, November 20 should be shipped via overnight courier on the day of collection. **If a procedure is scheduled for any other day of the week**, then please process the tissue, embed in paraffin, and submit as a formalin-fixed paraffin-embedded block.
- Shipments that do not contain tissue in formalin should be shipped following the general instructions provided in this memo.
- Please note that shipments that arrive at the Biospecimen Bank from Friday, November 17 through Wednesday, November 22 may experience delays in processing due to the holiday.

Before shipping myeloma samples, please email [BPCMGLab@nationwidechildrens.org](mailto:BPCMGLab@nationwidechildrens.org) and provide the tracking number.

Please hold large batches of specimens and ship on or after November 27. Specimens that do not need to be sent via overnight courier service (e.g., slides or paraffin blocks) may be sent as usual. Do not ship paraffin-embedded tissue for Saturday delivery.

Please contact the Biospecimen Bank at 614-722-2865 or email [BPCbank@nationwidechildrens.org](mailto:BPCbank@nationwidechildrens.org) if you have any questions.

**SWOG Biospecimen Bank – Leukemia Division (Lab# 200)**  
**HOLIDAY SCHEDULE**

**The SWOG Biospecimen Bank - Leukemia Division (Lab# 200) will be closed on Thursday, November 23, 2023, in observance of Thanksgiving.** Regular business hours will resume on Friday, November 24.

Fresh blood or bone marrow collected on Wednesday (November 22) should be shipped on Wednesday marked FedEx Priority Overnight. These specimens will arrive in our lab on Friday. Package tubes so that they are well insulated to prevent freezing since they will be in transit an extra day. Please contact the Bank (614-722-3270 or [BPCMGLab@nationwidechildrens.org](mailto:BPCMGLab@nationwidechildrens.org)) before shipping specimens on Wednesday, November 22.

Fresh blood or bone marrow collected on Thursday (November 23, or Friday (November 24) should be shipped on Friday for Saturday delivery. When shipping on Friday, please mark *For Saturday Delivery* on the FedEx air bill. Please contact the Bank (614-722-3270 or [BPCMGLab@nationwidechildrens.org](mailto:BPCMGLab@nationwidechildrens.org)) before shipping specimens that will arrive on Saturday.

If specimens are collected over the weekend, please store them according to protocol instructions and ship on Monday.

If you have any questions regarding the shipping of leukemia specimens, please contact the Bank at 614-722-3270.