

MEMORANDUM

TO: Members of SWOG
FROM: SWOG Network Operations Center, San Antonio
DATE: November 2024
SUBJECT: Policy Revisions

The following SWOG policies have been revised as summarized below. These and all policies can be viewed from the Group's web site at <https://www.swog.org/about/policies-procedures>.

Policy Revision Summation

Policy 40 Membership of Non-US Institutions

This policy was revised to add two sentences to facilitate the participation of international sites in SWOG clinical trials:

#14: SWOG supports including non-US institutions in SWOG-led protocols, provided there are no treatment barriers or US regulatory or funding limitations.

#23: SWOG mandates that non-US SWOG institutions submit specimens for protocols only if the specimens meet both of the following criteria: (1) they are classified as integral or integrated specimens, and (2) they have been determined to be critical for the success of the study. This will alleviate human resource and regulatory constraints for both SWOG and the non-US institutions.

Policy 51 Job Description of an Executive Officer

This is a new policy adopted by the Board of Governors.

Policies 3, 19, 34, 35, 46, and 50 had minor editorial, non-substantive changes.