



**Southwest  
Oncology Group**

A National Clinical Research Group

December 15, 2006

TO: ALL SOUTHWEST ONCOLOGY GROUP MEMBER, CCOP AND AFFILIATE  
MEDICAL ONCOLOGISTS AND PATHOLOGISTS

FROM: SOUTHWEST ONCOLOGY GROUP OPERATIONS OFFICE

RE: ROUTING OF BANKED SPECIMENS

---

**MEMORANDUM**

Please note that, **effective immediately**, all specimens sent to the Solid Tumor Specimen Repository at the University of Colorado HSC should be sent by a commercial carrier service (ex: FedEx, DHL, UPS) rather than by regular mail. The address below is accessible only by commercial carrier services. It is not used by the U.S. postal service. If specimens are sent by regular mail to this address, there is a high likelihood that they will be mis-routed. Institutions should use a service that is trackable and should send shipments to the following address:

**Solid Tumor Specimen Repository (Lab #78)**

University of Colorado HSC at Fitzsimons  
Department of Pathology  
RC-1 South, Room L18-5104  
12801 East 17<sup>th</sup> Avenue  
Aurora, CO 80010  
Attn: Miguel Martinez  
Phone: 303/724-3086  
E-mail: [miguel.martinez@UCHSC.edu](mailto:miguel.martinez@UCHSC.edu)

The SWOG online Specimen Tracking system has been changed to indicate that this address and commercial carrier services ("express mail") are to be used for all submissions to the Solid Tumor Specimen Repository.

Additionally, all shipments must abide by IATA 65 rule for packaging. Please contact Miguel Martinez (see above for contact details) if you have any questions.

---

**Operations Office**

14980 Omicron Drive • San Antonio, TX 78245-3217 • Telephone 210-450-8808 • FAX 210-677-0006 • <http://www.swog.org>