

**MEMORANDUM**

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**TO:** Members of SWOG  
**FROM:** SWOG Operations Office  
**DATE:** May 2011  
**SUBJECT:** Policy Revisions

The following SWOG policies have been revised as summarized below. These and all policies can be viewed and printed from the Group's web site at <http://swog.org/Visitors/Policies.asp>.

Revision Summation

- Policy 03 **Membership in SWOG**  
This policy was updated to allow accrual to cancer control and prevention studies to count toward accrual requirements for member institutions.
- Policy 14 **Conducting Intergroup Trials**  
This policy was based on NCI guidelines. NCI has indicated that they do not plan to retain or update these guidelines as the majority of intergroup trials now proceed via the CTSU system (and do not require protocol-specific changes for intergroup purposes). Therefore, this policy has been deleted.
- Policy 23 **Serious Adverse Event Reporting**  
This policy has been updated to be consistent with the new FDA guidelines released in March 2011.
- Policy 28 **Guidelines for the conduct of "Developmental Strategy Review" and Pilot Protocols**  
With the new OEWG requirements, there is no longer such a thing as "Developmental Strategy Review" category. All studies undergo both an initial LOI/Concept review, plus a protocol consensus review. This policy has been deleted.
- Policy 46 **Job Description of a Principal Investigator**  
This is a new policy regarding the job requirements of a Principal Investigator.

All other policies had minor editorial (non-substantive changes).